



Job Description- Reserve Team Manager, Histon Football Club

Job Title- Reserve Team Manager

Start Date- To be agreed upon

Responsible To- First Team Manager

Purpose- To ensure the transition of Youth and Academy team players into senior football, with the aim of future inclusion within the First Team set up.

Responsibilities-

Specific Responsibilities

Plan, prepare, and implement a footballing ethos that is consistent with that of the Academy, Youth, Scholars, and First Teams.

Ensure logistics for all training sessions, matchday fixtures, and relevant club events.

Responsible for all kit and equipment as directed.

Attend fixtures assigned to by the First Team Management.

Assist in the recruitment and retention of players within the men's senior football structure.

Build and maintain positive engagements and relationships with First Team, Scholars, Youth and Academy staff.

Identify player and staff progress during regular contact with Academy, Youth, Scholar and First Team management.

Be able to assist with the decision making process regarding both incoming and current players within the reserve team.

Maintain and instill positive communication lines between Academy, Youth, Scholar and First Team management, coaching staff, and players.

Act in a safe, responsible, respectful, and professional manner whilst representing Histon Football Club.

Undertake all reasonable tasks that are assigned by any of the following: Chairperson, Board of Directors, Senior Football Management Staff, Club Secretary, Welfare Officer.

Ensure a relevant and productive sponsorship structure and coverage for the Reserve Team operation, in liaison with the Chairperson, Board of Directors, and Club Secretary.

Facilitate and deliver fundraising events specifically relevant to those within the Reserve Team structure.

Freely promote Histon Football Club and its ideals within the community.

Uphold a positive image of Histon Football Club at all times.

Health and Safety

Alongside the club's Welfare Officer, it is expected that the safety of all Youth players is of paramount importance whilst the above are under the club's jurisdiction.

Ensure a safe, respectful and positive environment in which all participants can flourish within to reach their full potential.

Essentials

UEFA C License, (The Football Association's Level 2)

First Aid in Football (FA Emergency Aid) or equivalent

Safeguarding Children Course (Safeguarding Children Workshop)

Valid DBS check

Full UK driver's license

Applicant Specific Qualities

Show a strong desire to see progression in all playing members both on and off the field of play.

Constantly seek to share positive communication with all players and members of coaching staff.

Carry out duties with the willingness to adapt to a variety of individual needs.

Show the ability to overcome adversity and remain calm under pressure.

Aspire to create a positive learning environment for all parties.

Equality Statement

The employee must at all times carry out their duties with due regard to Histon Football Club policies and procedures. The employee must ensure a positive commitment towards equality and diversity by treating others fairly and not committing any form of direct or indirect discrimination, victimisation or harassment of any description. It is expected that the employee will promote constructive working relationships between all internal and external stakeholders. The employee must contribute to the encouragement of equality and respect towards diversity by embedding such values in the workplace with no tolerance for inappropriate behaviour.